# Simplify Your Client Migrations

# We Work Directly with Your Customers to Manage the Migration

Successful migrations require strategic planning, best practice implementations, and an experienced team of migration specialists. From managing migrations as a result of client acquisitions or changing middleware solutions, ComResource has effectively and efficiently handled thousands of migrations for our clients.



# What Makes Our Migration Approach Successful

## **Planning**

- Know the complete impact to your Clients and Applications before you start
- Model your processes including complexity and effort to determine scope and resource requirements
- · Determine testing strategy up front
- Define cutover approach for comms and apps (i.e., bridge, reverse-bridge, direct, etc.)

#### Communication

- Group Client's to achieve higher success rate and keep project moving
- · Plan out initial contact from Business
- Anticipate Client's reaction and plan for slow movement
- Good procedures and training to escalate when needed

## **Inventory**

- · Obtain up to date Client contact information
- · Define accurate Client file transfer usage
- Determine metadata needs for tracking
- Define escalation and descoping procedures up front
- · Create plan to handle scope changes during project

# Staffing

- Get professional help when recruiting staff
- Provide training and documentation
- · Plan to scale resources as needed
- Provide performance incentives and completion bonus' to ensure retention

#### **Tracking**

- Monitor day-to-day progress
- Provide reporting for overall project and individual contributors
- Use collaboration tools to update status
- · Report time and budget to management

## **Get in Touch!**

Contact us today to find out how we can help streamline your next customer migration project!

Email us at: <u>info@comresource.com</u> or call 614-221-6348

With **twenty thousand migrations** under our belt, the ComResource team reduces your burden and delivers a positive customer experience.